



## Kilbirnie Tennis Club Annual General Meeting Minutes 2 August 2020

- Meeting held** Sunday 2 August 2020 at Kilbirnie Tennis Club, Crawford Road, Kilbirnie.
- Present** Catherine Beard - Chair, Peter McArthur - Secretary, Alan Dowland, Bernard Whaanga, Chris Sole, Diana Maunder, Diana Spice, Glinecka Goodfellow, Graham Alderton, Guy de Villiers, Jane Kitchenman, Jonathan Dreadon, Josie Bullock, Lance McEldowney, Lily Liu, Michael Keogh, Michael Sole, Michelle McKibbin, Nick Bradley, Richard Xu, Rie Shemada, Sarah Wilson, Tim Park, Troy Leamy, Yukinori Iwasaki.
- Apologies** Catherine Carter, Hiromi Morris, Marcia Rew, Sandy Jeffs, Sophie Ngo, Stephen Bennett.
- Meeting times** Commenced: 3:05pm. Closed: 3:30pm

Item	Discussion	Action
<b>Meeting Quorum</b>	<b>A quorum</b> (minimum of 10 people) was present for the AGM.	
<b>Minutes of 2019 Annual General Meeting</b>	<p><b>Minutes of previous meeting were received.</b></p> <p>There were no matters arising from the 2019 minutes.</p> <p><b>Acceptance of previous minutes:</b> Moved Peter McArthur, seconded Sarah Wilson. No objections raised. <b>Carried.</b></p>	
<b>Presentation of Annual Reports</b>	<p>Annual reports were tabled including 2019–20 Financial Statements.</p> <p>The following were discussed:</p> <ul style="list-style-type: none"> <li>Lance McEldowney observed that membership was holding well but asked why there had been a decline in junior membership. Peter McArthur commented that there was no obvious reason other than that the decline matched declines in junior membership across all Wellington city clubs and across the Tennis Central Region.</li> </ul> <p><b>Approval of reports, including 2019–20 Financial Statements.</b> Moved Peter McArthur, seconded Jonathan Dredon. <b>Carried.</b></p>	

Item	Discussion	Action
<p><b>Membership Subscription Recommendations</b></p>	<p><b>Membership subscription recommendations for 2020–21 year:</b></p> <ul style="list-style-type: none"> <li>a) Full-year <i>Senior</i> subscription to remain at \$199.</li> <li>b) Full-year <i>Student</i> subscription to remain at \$179.</li> <li>c) Full-year <i>Junior 12-18</i> subscription to remain at \$120.</li> <li>d) Full-year <i>Junior &lt;12</i> subscription to remain at \$100.</li> <li>e) Discount for families with three or more members to remain at 15%.</li> <li>f) <i>Proportional reduction</i> to remain for <i>new members</i> joining after 31 October.</li> <li>g) <i>Affiliation fee</i> deduction to remain for members who have already paid their affiliation fee at another club.</li> </ul> <p><b>Definitions:</b></p> <ul style="list-style-type: none"> <li>• <i>Senior</i> means a person aged 19 years or older as at the 30 Apr 2021.</li> <li>• <i>Student</i> means a person studying full-time at a tertiary institution at the time of joining.</li> <li>• <i>Junior 12-18</i> means a person aged between 12 and 18 years inclusive as at the 30 Apr 2021.</li> <li>• <i>Junior &lt;12</i> means a person aged 11 years or younger as at the 30 Apr 2021.</li> <li>• <i>New member</i> means a person who has not been a member of the club in the previous <u>year</u>.</li> <li>• <i>Proportional reduction</i> means month-wise reduction to the applicable full-year subscription, excluding the <i>affiliation fee</i>.</li> <li>• <i>Affiliation fee</i> means the component of the subscription that covers costs of affiliation with Tennis Central Region and in turn Tennis New Zealand, Oceania Tennis Federation, and the International Tennis Federation.</li> </ul> <p><b>Acceptance of membership subscriptions.</b> Moved Peter McArthur, seconded Lance McEldowney. <b>Carried.</b></p>	
<p><b>Interclub Fee Recommendations</b></p>	<p><b>Interclub fees for 2020–21 to remain the same as 2019–20.</b> That is, interclub player fees to be based on competition costs, ball costs, and team size (with adjustments for uneven obligations).</p> <p>As with last year, this provides a low barrier for club members to participate in interclub competitions and provides fair pricing by preventing larger teams from subsidising smaller teams.</p> <p><b>Acceptance of interclub fees.</b> Moved Peter McArthur, seconded Richard Xu. <b>Carried.</b></p>	

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<p><b>Casual Fee Recommendations</b></p>	<p><b>Casual fees for 2020–21 to change from “\$5 per person per hour” to “\$10 per person per session”.</b></p> <p>It has been observed that casual players tend to deposit \$5 per session (sometimes less) even though the average session time is around two hours. This new casual fee is intended to encourage more accurate honesty box deposits and to make membership fees, compared to casual fees, more attractive.</p> <p><b>Acceptance of casual fees.</b> Moved Peter McArthur, seconded Tim Park. <b>Carried.</b></p>	
<p><b>Election of Officers</b></p>	<p><b>The outgoing officers are:</b>  President – Catherine Beard  Secretary – Peter McArthur  Treasurer – Nick Bradley  Club Captain – Sarah Wilson</p> <p><b>Nominations for officers.</b></p> <p><b>President</b>  Catherine Beard. Nominated by Sarah Wilson, seconded by Chris Sole.</p> <p><b>Secretary</b>  Peter McArthur, Nominated by Sarah Wilson, seconded by Chris Sole.</p> <p><b>Treasurer</b>  Nick Bradley. Nominated by Sarah Wilson, seconded by Chris Sole.</p> <p><b>Club Captain</b>  Sarah Wilson. Nominated Catherine Beard, seconded Chris Sole.</p> <p><b>The officers were elected unopposed.</b></p>	
<p><b>Election of Committee Members</b></p>	<p><b>The outgoing committee members are:</b>  Chris Sole  Guy de Villiers  Richard Xu</p> <p><b>Nominations for committee members.</b></p> <p>Chris Sole. Nominated by Sarah Wilson, seconded by Catherine Beard.</p> <p>Richard Xu. Nominated by Sarah Wilson, seconded by Catherine Beard.</p> <p>Guy de Villiers. Nominated by Sarah Wilson, seconded by Catherine Beard.</p> <p><b>The committee members were elected unopposed.</b></p>	

Item	Discussion	Action
<b>Notice of Motion</b>	<p>That the committee request that the Wellington City Council change the time restriction on the parking spaces outside the Kilbirnie Tennis Club from 15 minutes to 3 hours.</p> <p>The following discussion points were noted:</p> <ul style="list-style-type: none"> <li>• Josie Bullock thought that the 15 minute limit makes the parks useless for club members who usually stay much longer than 15 minutes.</li> <li>• Guy de Villiers thought that the 15 minute interval was ideal for parents who drop off and pick up children.</li> <li>• Others thought that before the time limit was imposed, residents and others parked long term in the car parks making them also unavailable and useless for club members.</li> <li>• Catherine Beard noted that the 15 minute interval was the Council's preferred time limit.</li> </ul> <p><b>Motion:</b> moved by Josie Bullock, seconded by Diana Maunder. votes for 6, votes against 12. <b>Motion lost.</b></p>	
<b>General Business</b>	<p>The following suggestions were raised for the committee to consider.</p> <ul style="list-style-type: none"> <li>• Jonathan Dreadon expressed appreciation of the work carried out by the committee in the last year.</li> <li>• Diana Maunder and Graham Alderton asked about the committee's plans for life memberships. Catherine Beard explained that the committee intends to carry out a review life memberships and potentially make recommendations at the next AGM.</li> <li>• Diana Maunder asked what had happened to the Alan Hamilton bequeath. Peter McArthur explained that the bequeath had been spent on new trophies and engraving (including engraving of Alan Hamilton's name on the trophies).</li> <li>• Josie Bullock asked that the committee consider making a request to the Council to change the parking restrictions on the parking spaces outside the Kilbirnie Tennis Club so that they are applicable during daylight hours only.</li> </ul>	New Comtte
<b>Next AGM</b>	July/August 2021.	